



Lewis-Clark State College

CAH
Center for Arts & History

September 30, 2011
5:00-8:00 PM
Downtown Lewiston, ID

Downtown Art Walk

Beautiful Downtown Lewiston, in partnership with the LCSC Center for Arts & History, is thrilled to host the Downtown Art Walk in Lewiston, Idaho. We hope you'll join us for a vibrant evening of local art, music, refreshments, and friends amid the autumn leaves in beautiful downtown Lewiston!

PARTICIPANT REGISTRATION FORM | DEADLINE: Wednesday, August 31, 2011

1. **Host Location Fee (Check One)**

BDL Member Business \$30 Business \$50 Non-profit \$20 Artist Studio* \$20

2. **Artist/Performer Fee (\$15 for each artist/performer name listed)**

Number of artist listings ___ x \$15 = ___

3. **___ \$10 additional Late Fee (Required after August 31, 2011) Late application will NOT guarantee your listing in the Art Walk brochure.**

**Individual Artist Studios need only submit \$20 unless they are also hosting additional artists, then \$10 is required for each additional artist listing. Group Artist Studios need only submit \$20 for a group show listing. If individual names are to be listed, then \$10 is required for each artist listing.*

Total Amount Enclosed: \$ _____

4. **Are you hosting a local wine or beer tasting? Yes _____ No _____ Who: _____**

5. **Will you have live music? Yes _____ No _____ Who: _____**

6. **Hours you will be open on opening night _____ To _____**

**Send completed form and payment to: Beautiful Downtown Lewiston PO BOX 617 Lewiston, ID 83501
Registration Fees (Make checks payable to "Beautiful Downtown Lewiston")**

HOST LOCATION INFORMATION

Name of Business, Studio or Gallery: _____

Art Walk Address: _____

Mailing Address: _____

Contact Name: _____

Phone: _____ Email: _____

Is this location accessible to persons with special physical needs? YES ___ NO ___

Exhibit Length: ___ Event Only ___ 1 Month

VISUAL ART (\$15 enclosed for each artist):

Artist/Group Name: _____
Medium: _____
Address: _____

Phone: _____
Email: _____

Artist/Group Name: _____
Medium: _____
Address: _____

Phone: _____
Email: _____

If there are more than two artists, please list on the back of this paper.

PERFORMANCE/EVENT (\$15 enclosed for each performer/group)

Performances should not be disruptive to general art walk activity or surrounding businesses.

Performer/Group Name: _____

Type of Performance: _____

Performance Time(s): _____

Contact Name: _____

Address: _____

Email: _____

Phone: _____

GENERAL GUIDELINES

Your participation requires compliance with the below guidelines

1. All exhibit/performance sites must be located within the downtown Lewiston area business district.
2. Participants are asked to keep in mind the importance of quality and variety in works of art, performances and display methods/locations.
3. All mediums are welcome. Works of art by local artists are encouraged, but not required.
4. Visual works of art should be original or limited in edition (not works that are mass produced and widely distributed).
5. Works of art that are considered permanent decoration within a facility or business **DO NOT** qualify for participation in artwalk.
6. Performances should embrace the spirit of artwalk as an event attended by both children and adults and must be live or have an element of live performance.
7. Beautiful Downtown Lewiston retains the right to reject any application that does not meet these guidelines.
8. Registering to participate is not an automatic endorsement by Beautiful Downtown Lewiston. The host location agrees that Beautiful Downtown Lewiston, its employees and volunteers are not responsible for the contents, facilities, or individuals associated with artwalk.
9. Staff retain the right to terminate any activity that compromises public health and safety or is not in keeping with the intent of the event.
10. Every participant must sign an agreement to hold Beautiful Downtown Lewiston harmless, defend, and indemnify and agree to its terms.

HOW TO PARTICIPATE

If you are an artist (visual, performing or literary)...

1. Please contact any business in downtown Lewiston and ask if they would be willing to host your work. Most business owners will want a sample of your work or hear a performance prior to registration.
2. Once a business agrees to host your work, the artist and the business representative should complete the registration form **together**. Listed artists are responsible for paying a \$15 participation fee.
3. It is up to you and the business to make all specific arrangements regarding set up, take down, sales and receptions.
4. If you need help finding a space or making contact with a local business, please contact Breanne Durham at breanne@beautifuldowntownlewiston.org or 208.790.1148 for assistance.

If you are a business...

1. Realizing that individual hours may vary, businesses are encouraged to remain open for the full extent of the event hours (5pm – 8pm). Due to space limitations, individual hours will not be listed on the artwalk map.
2. You may arrange for an artist on your own or call Beautiful Downtown Lewiston or LCSC Center for Arts & History for help. Staff can assist you by networking artists with businesses, but cannot make specific arrangements to match an artist with privately owned business.

3. Please evaluate the appropriateness of your display/performance space to assure that you can accommodate and highlight the artist's work. We recommend that participating businesses set aside adequate space to accommodate at least **3 pieces** of art by one or more artists.
4. **Do not submit a registration form until you have made arrangements to host a specific artist.**
5. **The hosting location is responsible for submitting the registration form, \$30/\$50/\$20 fee and for collecting the \$15 fee from each artist listed at your location.**
6. Obtain necessary input from the artist, complete the registration form, and return it to Beautiful Downtown Lewiston by **5:00pm, Wednesday August 31, 2011.**
7. Confirmation letters will be sent to the business contact mailing address following the registration deadline. Registered participants will also receive maps, participant poster, and balloons two weeks prior to the event.
8. **Serving Alcohol.** Any business that does not have a license to serve beer and wine shall arrange for an alcohol catering permit; a beer and wine permit for benevolent, charitable, and public purpose events; or a winery sponsored event permit. An alcohol catering permit can be obtained from the City. Please contact Sue Gehrke at sgehrke@cityoflewiston.org. A beer and wine permit for benevolent, charitable, and public purpose events may be suitable for a non-profit entity or for a person who intends to benefit a non-profit entity, as long as they donate the net proceeds from the event for a "benevolent, charitable, or public purpose". Such a permit can be obtained from the Idaho State Police Alcohol Beverage Control by contacting (208) 884-7060. A wine sponsored event permit may be obtained by the holder of an Idaho winery license from the State. You may wish to contact a local winery to discuss this possibility.

For more information, contact Beautiful Downtown Lewiston at breanne@beautifuldowntownlewiston.org or LCSC Center for Arts & History Director at ljones@lcsc.edu.